

EXHIBIT 27

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HOUSE AT 38 HIGHGATE
Design Team Coordination Meeting
MEETING Agenda

Project Name: House on Highgate
Project Number: 1604
Project Manager: Robert Lipson

Issued By: Robert Lipson
Issued 7/12/2018

Meeting Date: July 12, 2018
Meeting Number: 36

Location: Conference Call

Attendees:

✓	Name	Company	Phone	Email
✓	Bob Carlson	Silica Pond	603-534-1313	bob@silicapond.com
✓	Robert Lipson	1100 Architect	212.645.1011	rlipson@1100architect.com
✓	Julia Brooks	1100 Architect	212.645.1011	jbrooks@1100architect.com
✓	Michael Fierle	1100 Architect	212.645.1011	Mfierle@1100architect.com
✓	Fani Christina	1100 Architect	212.645.1011	Fpapadopoulou@1100architect.com
✓	John Kruse	Sea-Dar	617-590-1847	jkruse@seadar.com
✓	Elvira Stridsberg	Sea-Dar		estridsberg@seadar.com
✓	Andrew Childs	Sea-Dar	857-244-2549	achilds@seadar.com
✓	Garrett Newton	Reed Hilderbrand	617.972.7924	garrett@reedhilderbrand.com
✓	Ross Trethewey	TE2 Engineers	781-334-8323	ross@te2engineering.com
✓	Mike Wotus	TE2 Engineers	781-334-8323	mike@te2engineering.com
✓	William Ruffenach	1100 Architect	212.645.1011	wruffenach@1100architect.com
✓	Andrew Shalk	1100 Architect	212.645.1011	aschalk@1100architect.com
✓	Todd Slocum	Sea-Dar		Tslocum@seadar.com

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Name	Company	Phone	Email
David Piscuskas	1100 Architect	212.645.1011	DP@1100architect.com
Ben Rosenberg	Silman	617 695 6700	Rosenberg@silman.com
Rich James	Silman	617 695 6700	james@silman.com
Bill Doyle	Doyle Engineering	781.850.2731	wdoyle@doyleeng.com

Next Meeting: Thursday July 19th 9:00am

Note: The information contained herein represents our understanding of the subject meeting. Discrepancies or corrections shall be brought to the attention of the issuer within two business days or this report shall be considered accurate. This report is published on the date issued noted.

6/21/2018: 1100 to provide to RH a few items for coordination pending approval by Amy. RH to prepare drawings showing added landscape scope not shown in the original, approved LHR drawings including additional lighting. RH to coordinate with 1100 regarding possible exterior lighting at the Dining Pavilion. This will be a separate review than the architectural one.

RH / 1100

6/28/2018

Normal

Open

04. Cost Management

4.25.1 4/19/2018 - Change Order / Budget Log

7/12/2018: SDC, 1100, and Bob C to participate in conference call on Tuesday 7/17 in the afternoon to review CO / Budget Log. SDC to send out call-in number.

SDC / 1100 / Bob C.

7/17/2018

Normal

Open

7/5/2018: SDC will update the risk log and include with the construction requisitions. Information regarding change orders will be compiled by 1100 and SDC for review with Bob C. Only John B. can authorize change orders.

4.26.2 4/26/2018 - Costs Associated with F&R Windows

7/12/2018: F+R to mark up scope sheet in anticipation of signing a contract shortly. SDC will be speaking with F+R on 7/13.

SDC / F+R

7/9/2018

Normal

Open

7/5/2018: For a meeting on Monday 7/9 F+R will provide annotated costs with the intent of executing a contract within a week or two.

7/5/2018: F+R wants their warranty to start when their work is complete, not when the house is substantially complete. F+R will include cost for extended warranty as an Add Alt to contract.

SDC / F+R

7/9/2018

Normal

Open

4.33.1 6/21/2018 - Concrete Subcontractor

7/12/2018: Based on the Foundation Package SDC has obtained competitive unit pricing for concrete and hopes to recommend a vendor next week.

SDC

7/19/2018

Normal

Open

7/5/2018: Process is ongoing. SDC hopes to make a recommendation next week. Depending on final bids SDC may break up the package into individual components: concrete, rebar, and formwork.

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HOUSE AT 38 HIGHGATE
Design Team Coordination Meeting
MEETING MINUTES

Project Name: House on Highgate
Project Number: 1604
Project Manager: Robert Lipson

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✓	Ida Tam	1100 Architect	212.645.1011	ltam@1100architect.com
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Bill Doyle	Doyle Engineering	781.850.2731	wdoyle@doyleeng.com

Next Meeting: Thursday July 26th 9:00am

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6//2018: Bob provided documentation related to Mass Code 780 CMR regarding required inspections? Also, 39 Highgate team provided code references. 1100 to review. Also, 1100 to speak with ToW building inspector to identify tests that may be required. SDC confirmed Initial Construction Control Document was included in the Building Permit package.

2.32.1 6/7/2018 - LHR Landscape Items

6/21/2018: There is one landscape element - the coordination of the breaks in the Old Farm stone wall - that will be included in the architectural LHR review. RH provided dwgs. RH / 1100 6/28/2018 Normal Open

6/21/2018 - 7/19/2018: 1100 provided to RH a few items for coordination per approval by Amy. RH to prepare drawings showing added landscape scope not shown in the original, approved LHR drawings including additional lighting. RH to coordinate with 1100 regarding possible exterior lighting at the Dining Pavilion. This will be a separate review than the architectural one. RH / 1100 Ongoing Normal Open

04. Cost Management

4.25.1 4/19/2018 - Change Order / Budget Log

7/19/2018: SDC / Bob C. / 1100 reviewed SDC's Financial Summary, ECO worksheet, and Risk Log. SDC is revising. DP reviewed preliminary ECO sheet. Only significant objection is to the 40K extra for F+R. SDC 7/26/2018 Normal Open

7/12/2018: SDC, 1100, and Bob C to participate in conference call on Tuesday 7/17 in the afternoon to review CO / Budget Log. SDC to send out call-in

7/5/2018: SDC will update the risk log and include with the construction requisitions. Information regarding change orders will be compiled by 1100 and SDC for review with Bob C. Only John B. can authorize change orders.

4.26.2 4/26/2018 - Costs Associated with F&R Windows

7/19/2018: 1100 strongly objects to the addition of 40K by F+R which had previously been reduced based on optimized payment plan. SDC to review with F+R. SDC / F+R 7/26/2018 Normal Open

7/12/2018: F+R to mark up scope sheet in anticipation of signing a contract shortly. SDC will be speaking with F+R on 7/19.